



SALTA ENERGY

JOB DESCRIPTION

JUNIOR PROJECT ENGINEER

1. PRESENTATION

SALTA ENERGY is Belgian engineering company specialised in the Oil & Gas industry, specialized in EPC projects in the energy sector in Africa.

The philosophy of SALTA ENERGY is based on listening to customer's needs. SALTA ENERGY proposes flexible, innovating & cost-effective solutions, bearing in mind the safety.

The SALTA ENERGY offer varies from advice to global consultancy studies, from technical audit to the optimisation of running plants, from engineering to global Engineering, Procurement and Commissioning projects. Due to new projects, SALTA ENERGY is looking for a new collaborator as technical and administrative support



Flexible solutions together

2. MISSION

The Mission of new collaborator will consist in :

- GLOBAL MISSION:
 - Manage and follow small projects.
 - Conduct technical studies
 - Help with drawing up the technical proposal and the quotation
- MANAGEMENT MISSION
 - Budget and planning monitoring
 - External reporting
 - Manage the tenders, analyse the offers and proceed with orders
 - Manage all the phases of the project (engineering, procurement, shipping, construction and commissioning)
- TECHNICAL MISSION
 - Basic Engineering (PFD, P&ID, General Layout, Piping Layout, Electrical diagram, Power balance, E&I architecture, etc.)
- COMMERCIAL MISSION
 - Analyse the tender and request quotation to suppliers
 - Build the budget and write the technical offer

3. PROFILE REQUIRED

Collaborator must have following abilities :

- Flexible
- Curious
- Eager to learn
- Not afraid about novelty
- Proficiency in MS Office (Excel, Word, PowerPoint, Outlook, etc.)
- Team spirit
- Excellent written and verbal communication skills